



# Student Dress Code

## 1. Purpose

The purpose of this Policy is to specify the dress requirements for the students of Kosciuszko Street Primary School.

## 2. Guidelines

The Student Dress Code:

- 2.1 Creates a sense of collective and individual pride in students and their identification with the school.
- 2.2 Will promote the school whilst in public.
- 2.3 Provides cost effective and practical clothing for school wear.
- 2.4 Differentiates between school wear and leisure wear.
- 2.5 Minimises peer pressure to compete in fashion and brand names.
- 2.6 Provides a sense of identity when participating in excursions or interschool activities.
- 2.7 Enhances individual student safety and group security.
- 2.8 Has been developed within the framework of Department of Education and Training (DET), and through community consultation.
- 2.9 Religious and cultural requirements will be considered



### **3. Implementation**

3.1 The wearing of school uniform is compulsory. The only exceptions will be where:

- There are necessitous circumstances
- Special medical conditions apply
- Students have been enrolled for less than one term
- Where special religious or cultural requirements apply

Note: In cases of necessitous circumstances families will be encouraged to discuss the situation with the Principal or Assistant Principal as it is not the intention of this Policy to cause any additional financial burden.

3.2 Applications for exemption must be in writing, signed by a parent or guardian and addressed to the Principal. See attachment 4.

3.3 Full school uniform (Refer Attachment 1) will be worn correctly each day and by request at organised events involving school representation.

3.4 The wearing of the approved sunhat or cap is compulsory in Terms 1 & 4 (Refer to Sunsmart Policy).

3.5 The wearing of most jewellery and all make-up is prohibited. The school reserves the right to prohibit items that may be considered a threat to personal safety, dangerous and/or inappropriate. (Refer Attachment 1, Item 10)

3.6 Parents are required to provide an explanation if their child is out of uniform. Explanations can be by way of a written note, phone call or personal approach.

3.7 When full uniform cannot be worn, students should wear plain alternatives without logos or stripes.

3.8 Positive reinforcements will be used to encourage pride in the wearing of our school uniform.

3.9 A graded series of sanctions will apply for breaches of this Dress Code (See Attachment 2).

#### 4. Evaluation

This Policy will be reviewed as part of the school's policy review cycle (ie at least once every three years). The review should include consideration of the following:

- The Policy's on-going relevance to the school program and student needs.
- Feedback from staff, parents and students.

This policy was last ratified by School Council on....

August 2022

## Attachment 1

### FULL SCHOOL UNIFORM and PROHIBITED ITEMS

#### 1. Purchasing School Uniform:

Approved items can be purchased from Beleeza Uniform Shop. A school logo is recommended to be purchased for all tops. Approved clothing can be hand made.

#### 2. Exclusions:

Any clothing that is not listed below is not school uniform and must not be worn to school, unless the Principal has given an exemption.

#### 3. Logos & Stripes:

Iron-on school logos are available for purchase.

The Kossie logo is the only logo allowed to be worn on clothing at school.

The Kossie logo is encouraged on all tops.

The only stripes permitted are those on the approved school uniform items.

#### 4. Approved Clothing List:

Navy blue legionnaire cap or broad brimmed hat.

Navy blue or white T-shirt.

Navy blue or white polo shirt – short sleeve or long sleeve.

Navy blue or white skivvy.

Navy blue windcheater.

Navy blue bomber jacket.

Navy blue polar fleece jacket.

Navy blue cotton drill pants.

Navy blue corduroy pants.

Navy blue cargo pants.

Navy blue track pants – with or without reinforced knee pads.

Navy blue “unisex” shorts.

Navy blue basketball shorts.

Navy blue pinafore.

Navy blue culottes.

Navy blue and white gingham dresses (small standard size check).

Navy blue skirt.

Navy blue beanie.

Scarf – White, blue, black, grey.

Navy blue cotton leggings (not white)

All items are available from Beleeza School Uniform Store, Traralgon

NOTE: No jeans are allowed.

Shorts must be knee length or above.

If boxer shorts are to be worn under a dress then they must not be visible below the dress hem. An alternative to boxer shorts could be netball briefs.

Navy blue 'Hoodies' may be worn if they have no other colours, logos or stripes. The hood may not be worn indoors.

#### 5. Footwear:

To be chosen from low heeled closed toe shoes, boots, sneakers or closed toe sandals.

Appropriate socks must be worn with all footwear.

#### 6. Coats:

There is no prescribed coat for school uniform. During the colder months, students are encouraged to wear coats to and from school. **Coats are not to replace windcheaters or bomber jackets during school time, nor be worn in the classroom unless special permission has been given.**

#### 7. Accessories:

Gloves, scarves, hair ribbons, bands, beanies etc. are permitted, but should be in the school colours (white or blue) wherever possible.

8. Year 6 Option:

Each year, the Year 6 students will be given the opportunity to nominate a specific variation to a school top.

9. Identification:

Student naming on all clothing is strongly recommended.

10. Prohibited Items:

- All jewellery is prohibited, with the exception of stud ear-rings and sleepers worn in the ears, and watches.
- Extreme hair colours(eg: pink, green or purple) and / or extreme hairstyles are discouraged.
- Other than clear nail polish, cosmetics may not be worn to school.

## Attachment 2

### REWARDS / SANCTIONS and SCHOOL UNIFORM REMINDER NOTICE

#### 1. Rewards:

Individual and class rewards and incentives will be used to promote the wearing of school uniform. Teachers will assist in providing these rewards.

#### 2. Sanctions:

The following graded steps will be implemented when a student does not wear correct school uniform and the parent/guardian has not provided an explanation, or the parent/guardian has not applied for and been given an exemption.

##### Step 1

Verbal request from the teacher to the student to wear uniform the next day.

##### Step 2

Uniform reminder notice sent home if a student is repeatedly out of uniform (without parental explanation).

##### Step 3

Parents of students who are frequently out of uniform will be requested to attend a meeting at school to discuss the situation.

##### Step 4

The student will be asked to remove or replace the clothing. A phone call to the parent explaining the situation or asking the parent to provide an appropriate replacement may be initiated. Any item taken will be returned to the student.

##### Step 5

Rethink sessions (if student is non-compliant).

### Step 6

Student not allowed to represent the school at events outside of school.

Student not permitted to attend special activities or excursions.

Student out of uniform may be excluded from class photos and whole school photos, after contact with parents.





Date .....

Dear Parent / Guardian,

As you will be aware the school has a uniform policy which applies equally to all students, unless an exemption has been negotiated.

Your child ..... has not been wearing the school uniform. We would appreciate it if you would address this issue. If you have any concerns please do not hesitate to contact myself or the Principal/Assistant Principal.

A copy of the approved school policy and uniform items is available from the school office and from our school website. Our school sells our uniform through Beleeza which has a shop in Traralgon.

To verify that you have received this notice could you please sign and return the slip on the bottom.

Yours sincerely,

..... (class teacher)

✂ -----

- I have received and read the uniform notice.
- If my child is unable to wear the uniform at any time in the future I will provide an explanation either by a note or phone call.

Signed: .....

Date: / / 20XX

## Dress Code Exemption Process

Schools must follow the exemption process outlined below to comply with obligations under human rights and anti-discrimination legislation.

### Grounds for exemption

This table describes dress code exemptions.

Item	Description
Purpose of exemptions	<ul style="list-style-type: none"> <li>• Exemptions allow school councils to impose uniform standards on all students but still recognise cases in which the application of those standards affects some students unequally.</li> </ul>
Legal grounds for exemption	<ul style="list-style-type: none"> <li>• Exist when: an aspect of the code:                             <ul style="list-style-type: none"> <li>○ prevents students from being able to attend school or participate in school activities on the same terms as other students because of the personal characteristics referred to in Human Rights and Anti-discrimination Requirements</li> <li>○ offends a religious belief held by the student, parents or carers</li> <li>○ prevents students from complying with a requirement of their religious, ethnic or cultural background</li> </ul> </li> <li>• the student has a particular disability or health condition that requires a departure from the dress code</li> <li>• the student or the parents or carers can demonstrate particular economic hardship that prevents them from complying with the dress code.</li> </ul>
Discretionary grounds for exemption	Further grounds for exemption may be allowed at the principal's discretion
About the process	<ul style="list-style-type: none"> <li>• The exemption process should only be necessary in exceptional circumstances as a dress code should accommodate the needs of all students.</li> <li>• The principal is responsible for managing and conducting the exemption process. In exceptional circumstances another staff member at the school or regional office may be appointed to consider an exemption request.</li> </ul>

### The exemption process

This table describes the exemption process.

Stage	Description
1	Parents, carers or students approach the principal for an exemption.
2	The principal: <ul style="list-style-type: none"> <li>• considers the grounds for exemption</li> <li>• explains the exemption process to the applicant</li> <li>• guarantees that issues of a personal nature revealed to substantiate the request will be strictly confidential</li> <li>• encourages the applicant to support their case with evidence.</li> </ul>
3	The principal seeks to negotiate a resolution that: <ul style="list-style-type: none"> <li>• is acceptable to all parties</li> <li>• may include:                             <ul style="list-style-type: none"> <li>○ a modification of the dress requirements rather than a complete exemption</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ granting assistance to allow compliance with the dress code without embarrassment or stigma (for example, when the exemption is sought for economic purposes)</li> <li>○ conditions under which the exemption is allowed.</li> </ul>
4	<p>The principal:</p> <ul style="list-style-type: none"> <li>• grants an exemption, or</li> <li>• provides reasons in writing when an exemption is not granted.</li> </ul>
5	<p>The principal keeps a written record of all the decisions made and the reasons provided, in case a decision is questioned.</p> <p><b>Note:</b> If the principal is consistently granting exemptions on similar grounds, the school should review its dress code to try to meet these needs within the code.</p>